



3712 NE 40th Avenue, Vancouver WA 98661

360.695.9591

Andrew@AcupunctureReliefProject.org

www.AcupunctureReliefProject.org

Welcome

Dear Applicant,

Thank you for your interest in Acupuncture Relief Project's **Visiting Practitioner Program**. As a volunteer with our organization, you will be embarking on an exciting journey not only as a health care practitioner but also as a scholar of the human experience: an adventure of self-exploration and development through service to others. Like any adventure, there are many risks requiring careful consideration and planning. You will need a steadfast commitment to prepare and be prepared for what awaits you in our Nepal clinic. As a practitioner, this is an opportunity to perfect and learn new skills while witnessing the transformative power of your medicine and serving a community that desperately needs your help.

Unlike our Third World Medicine Immersion Program, our Visiting Practitioner Program invites experienced practitioners to work and live at our clinic in Chapagoan, Nepal for a duration which suits their individual situation. Your stay can be as short as three weeks or several months in duration. This program is for people who are comfortable working independently or within a small group. Previous experience living and traveling in the third world is an advantage but not a prerequisite. This program is available March 1st to September 15th, 2012.

While volunteering at our clinic you will be expected to work 5 1/2 days a week with a goal of treating 20 or more patients a day. Treatments will be conducted community style with patients sitting in chairs or laying on a mat on the floor. You will be responsible for managing all aspects of our clinic resources as well as assisting in the training of interpreters, meeting with members of the community and keeping yourself healthy. Living in a third-world country is unpredictable, exciting, and requires a flexible approach to each day. In short, we are looking for dependable practitioners who want to help us make this project sustainable, effective and insightful.

We have a world-class team of interpreters to connect you with the community and clinic staff who will arrange for you to get to our clinic and facilitate your orientation to the clinic operations. From there you are free to explore and practice your own personal style of healing. We do require that you keep accurate treatment records and communicate with us regularly during your stay. We are here to support you and to make sure our patients are cared for with respect and professional diligence.

If you are licensed in the United States, you will receive 10 Professional Development Activity (PDA) credits from the NCCAOM for your participation in this program.



This program includes your meals (at the clinic), accommodations, clinic supplies, facilities and interpreters. The cost of your participation will be \$20/day USD with a minimum stay cost of \$850. You are strongly encouraged to raise this money by involving your community of friends, family, patients and business associates. We will help you with fund raising ideas and all donations on your behalf are tax deductible in the United States. Our goal is to offer you this opportunity with little-to-no monetary outlay on your part. Your participation will help us achieve our primary goal of providing a much-needed, permanent and sustainable clinic in this area and will facilitate an ongoing opportunity for other natural health practitioners.

Review the information in this packet carefully as it details many aspects of participation in the program. If you have questions, please feel free to contact me. If you are ready to sign on and commit to this year's project, fill out the application and include your \$35 non-refundable application fee. I will contact you within 14 business days of your application for a phone interview.

I'm very excited about offering this opportunity and I hope that we will be working together in Nepal.

Andrew Schlabach

President,

Acupuncture Relief Project



3712 NE 40th Avenue, Vancouver WA 98661

360.695.9591

Andrew@AcupunctureReliefProject.org

www.AcupunctureReliefProject.org

Qualifications

To participate in our program as a practitioner you must have graduated from an accredited Oriental Medicine, Body Work, Natural Medicine or Chiropractic program and have completed all licensing requirements from your country. You must provide all of the information required on the Master Application and your costs of participation must be paid in full 30 days prior to departure. You also must have a valid passport from your country of origin with at least one year remaining before expiration.

Vajra Varahi Clinic

Acupuncture Relief Project (ARP) has been commissioned to recruit and place qualified, professional acupuncture practitioners in the Vajra Varahi Natural Healthcare Clinic in Chapagoan Nepal. This clinic is located about one hour south of Nepal's capital of Kathmandu. Chapagoan is a village of unknown population (approximately 30,000), with this clinic providing an inexpensive basic health care solution to the people of the region. The clinic provides an excellent base for visiting practitioners to experience rural life in Nepal while providing a needed service. Facilities at the clinic are basic but very clean. There are four treatment rooms providing each practitioner with space for a community style treatment set-up. Treatment rooms are equipped with basic chairs and some floor pads enabling us to treat 80+ patients per day.

Clinic Practice

This project is designed to be an opportunity for you to explore all aspects of your medicine. All we ask is that you practice in accordance to CCAOM "clean needle" technique and insure a safe experience for your patients. You are encouraged to use any and all modalities or styles of treatment in which you are trained. We hope that you will share with your clinic team and other colleagues what worked best for you in treating a variety of conditions you will commonly find in Nepal.

Accommodations

After arriving in Nepal all accommodations will be provided. Rooms are basic but clean and have single beds with a mattress and blanket. It is recommended that you bring your own sleeping bag or buy one in Kathmandu. The clinic has community (shared) bathroom facilities with modern (western) fixtures and an occasional hot shower. Electricity can be scarce and unpredictable in Nepal so the charging of electronic devices can be problematic. **Internet and Skype services are available but unpredictable due to frequent unavailability of electricity.**

Language

Three languages are commonly spoken in Nepal (Nepali, Newari and English). In Kathmandu it is fairly easy to get around and transact business using English alone. In the village, English is less common. In the clinic, very few of your patients will speak English and English speaking interpreters will be provided. At first you will find it quite challenging to treat patients with the help of an interpreter. It is a process requiring patience and practice but it can be very rewarding when you finally get into the rhythm of it. There will be several days of required training with the interpreters before and during your stay. If you are interested in learning the local languages, your interpreters will only be too happy to help you and your patients will be completely delighted when you speak to them in their own language.

Dress Code

Living in a Nepali village (and a Buddhist monastery) requires us to mention a few things about appropriate dress. Sleeveless shirts and shorts are not appropriate for either male or female practitioners. Basic trekking (traveling) clothes are fine. You will want to have easy to wash, conservative and comfortable clothing. **You will be required to wear a white lab coat** while you are in the clinic (you should bring two as they will get dirty fast) and you will be provided with a name badge. The clinic is located within and is the property of a Buddhist monastery which houses 50 novice monks. Please be respectful at all times.



3712 NE 40th Avenue, Vancouver WA 98661

360.695.9591

Andrew@AcupunctureReliefProject.org

www.AcupunctureReliefProject.org

Food and Water

All meals at the clinic are provided, however, you will be asked to help with some food preparation and cleaning tasks. Our cook will do most of the grocery shopping. You will be treated to Nepali, Newari and Tibetan cuisine. The food is basic, tasty and sometimes very spicy, usually including rice, lentils and local vegetables. It is fairly easy to manage a vegetarian or vegan diet in Nepal. Extra groceries are at your own expense. All water sources in Nepal should be considered unsafe to drink. The clinic is equipped with a triple filter system and boiled water is also available. When away from the clinic drink only bottled water that has an unbroken seal. Try to minimize the use of plastic bottles whenever possible as these are usually burned, contributing to Nepal's less than clean air.

Travel

You are responsible to provide you own travel to and from Nepal. **Bring two extra passport photos as you will need them when entering Nepal. Prior to finalizing your airline ticket, be certain the name on your airline ticket matches your passport exactly.** This can be a last minute disaster.

Risks and Insurance

Nepal is not Disneyland. Nepal is full of risks which we cannot predict and as with any third-world experience, nothing has been inspected for your safety. There is an extraordinary amount of traffic, pollution and disease. There is civil unrest in some areas (though mostly non-violent) and occasionally there is some crime directed at foreigners. This is not meant to scare you, rather it is to make you aware that you need to have your wits around you at all times. As a team, we all work to keep each other safe but ultimately, YOU are responsible to keep yourself safe. This means you must protect yourself in the clinic and well as on the streets. *Acupuncture Relief Project does not provide any insurance on your behalf.* If you were to become ill, injured or have to leave the country prematurely you will bear that expense yourself. We highly recommend that you explore and possibly purchase a traveler's insurance policy. We also recommend that you research and receive all appropriate vaccinations for travel in Nepal.

Program Cost and Payment

The cost of this program is \$20 USD/Day with a minimum of \$850 USD

Examples:

3 week stay (21 days x \$20 = \$420) Your cost = \$850

8 week stay (56 days x \$20 = \$1120) Your cost = \$1120).

Upon acceptance to the program you will be sent a volunteer agreement which is a legal contract that binds us. Read it carefully before signing. Return the agreement with a non-refundable deposit of \$150 US to lock-in your position with our organization. The balance must be paid or raised in full 30 days before your departure.

Fund Raising

Unfortunately there is a lot more to running an international relief project than just having volunteers show up to treat patients. Much of our operating expense is incurred maintaining our clinic facility, supplies, and staff. There are also administrative and legal costs involved as well as budgeting for future projects and goals. Our board of directors tries very hard to insure that the maximum amount of every dollar raised finds its way into patient care. This program is an opportunity for you to help people that need your help but it is also a priceless opportunity to develop as a practitioner with wisdom and skills that will last you a lifetime. As a volunteer, you may raise as much of your participation costs as you would like. Checks that you collect from friends, family or other sponsors should be made out to Acupuncture Relief Project and will be tax-deductible to the donor. These funds will be credited to your name and will be deducted from your cost of participation. We have many fund raising ideas and are here to support you with promotional materials, press coverage and a dynamic web presence.



3712 NE 40th Avenue, Vancouver WA 98661

360.695.9591

Andrew@AcupunctureReliefProject.org

www.AcupunctureReliefProject.org

Website Blog

Please make an effort to provide us with **at least** one blog entry for our website during your stay. Focus on expressing your personal experience rather than reporting on the clinic news. What we (and our audience) are most interested in is you: what is your experience, how do you feel about it, why is it challenging or rewarding and how is it changing you and your medicine. You might want to share a brief case study or clinic anecdote. When you have something you would like to submit, please email Andrew Schlabach (andrew@acupuncturereliefproject.org) your document and photos you would like included with your article.

Patient Counts

You are responsible to provide us with an accurate record of your clinical practice while staying at the clinic. This includes the number of treatment days worked, the number of patients treated, and the number of formulas prescribed. Please use the attached service diary to record your information and submit it back to us at the end of your stay.

Feedback

We know your stay in Nepal will be a mixture of excitement, challenge and adversity. We hope that you are challenged in a way that helps you grow as a practitioner but also as a compassionate human being. We would sincerely like to hear your comments on how you think we can improve our program for future practitioners. We want to hear it all... what you loved, what you hated and what you think we can change. Please feel free to process these comments with me in person or in writing before, during or after your experience in Nepal.



3712 NE 40th Avenue, Vancouver WA 98661

360.695.9591

Andrew@AcupunctureReliefProject.org

www.AcupunctureReliefProject.org

Personal Equipment

Try to pack as lightly as possible. Anything that you find you might need once you are in Nepal is probably available there and for far less than you can acquire it for here. Try to bring clothing that is durable, easy to wash and is fast drying (cotton is not the best choice for travel).

- Small Backpack (2600-3200 cubic inches)
- Small Shoulder Bag
- Large Nylon Stuff Sack
- 2 - White Lab Coats / Name Tag (provided)
- 2 - Travel Pants (or Long Skirts for Women)
- 1 - Shorts
- 7 - Pair Socks
- 7 - Pair Underwear / 2 - Bra
- 2 - T Shirts
- 2 - Shirts (one long sleeved, one short sleeved)
- 1 - Sturdy Comfortable Shoes / 1- Flip-Flops
- 4 - Handkerchief / Bandana
- Sunglasses
- Light gloves
- Warm Hat
- Light Rain Jacket
- Fleece Jacket
- Headlamp / Spare Batteries
- Sleeping Bag (can buy in Kathmandu for about \$35US)
- Camera / Charger / Batteries / USB Cable
- iPod / Charger / Travel Speakers (Optional)
- Reading Material / Journal / Pens
- Passport / 2 Extra Passport Photos
- Cash / ATM Card / Credit Card

Toiletries:

- Towel / Washcloth
- Toothbrush / Toothpaste
- Skin lotion / Hand Sanitizer
- Sunscreen
- Lip balm
- Biodegradable Soap / Shampoo
- Herbs / Supplements / Medications / Prescriptions
- Ibuprofen / Alleve / Antacids / Gas X / Pepto-Bismol / Cough Drops
- Hair Brush / Hair Ties / Nail Clippers
- Earplugs
- Q-tips
- Band-Aids

Clinic Equipment

Here is a list of items that will not be provided at the Vajra Varahi Clinic.

If your treatment requires any of the listed items or other specialized equipment we have not listed here be sure to bring your own.

- Electro Machine / Spare Batteries
- Tiger Warmer / Moxa Sticks
- Massage Oil
- Ottoscope
- Cups
- Ion Cords
- Reflex Hammer
- Medical Books (coordinate with team to limit duplication)



3712 NE 40th Avenue, Vancouver WA 98661
360.695.9591
Andrew@AcupunctureReliefProject.org
www.AcupunctureReliefProject.org

Master Application

Name (last, first, middle)

Street Address

City/State/Zip

Phone/Alternate Phone

Email

Emergency Contact (name/relationship)

Emergency Contact (address/city/state/zip/phone/email)



I'm applying for:

Visiting Practitioner Program (please specify your desired dates):

My credentials include (or will include on date of departure):

- MAcOM/MSOM (name of school and graduation date):
- DAOM (name of school and graduation date):
- LAc (include issuing state, license number, and expiration date):
- MD (name of school and graduation date):
- ND (name of school and graduation date):
- DC (name of school and graduation date):
- NCCAOM Diplomate (diplomate number and date):
- Other (Please specify):

In practice, do you have a specialty or focus of interest? (please explain):

Please check all that apply (attach additional explanations on separate sheet if needed):

- I have special dietary needs (please specify):
- I have health issues which may limit my participation (please specify):
- I have experience traveling or living in third-world counties (please specify):
- I have other health care experience or qualifications that may be useful (please specify):
- I have particular needs in clinic supplies that affect my ability to practice (please specify):

What size t-shirt do you wear? (men's sizing): XS S M L XL XXL

- Write a short essay on why you are interested in participating in this project.** (200-300 words, attach on second sheet)
- Attach one letter of recommendation.** (professional recommendations only)
- Attach references.** (names and contact information of two professional and two character references)
- Attach \$35 USD check.** (non-refundable, payable to Acupuncture Relief Project)

Signature (I agree that I have read all of the material provided and hereby submit this application for admittance to the project)